



Somerset College

Welcome to the Aftercare Facility at Somerset College

At Somerset College we have established a routine within a facility which we believe addresses the specific and unique needs of our students and parents. Our aim is to create a “home away from home” atmosphere where children can relax and play within a safe and friendly environment.

Laetitia Labuschagne, a qualified teacher, is the Head of Aftercare. Rowena Adonis is the Aftercare Receptionist and Fortunate Toro is our assistant. The Pre-Preparatory Teacher Assistants and the Pre-Preparatory Teachers assist with playground duty and homework.

1. Tariffs for 2019

There are different options to choose from, depending on your needs. The corresponding amount of options 1 and 2 will be debited to your account at the beginning of the term. Should you need to make use of the aftercare facility on an ad hoc basis, a charge of R42.00 per afternoon will be levied at the end of each term. It is essential that the receptionist of the aftercare be informed should you no longer wish to make use of this facility.

Option 1 Grade 000 to Grade 3 Monday to Friday (12:30 until 17:00 or part thereof)	R1 250.00 per term
Option 2 Grade 4 to Grade 7 Monday to Friday (16:00 to 17:00 or part thereof)	R790.00 per term
Option 3 Ad hoc	R42.00 per afternoon

The option forms are available at Aftercare, on the website and Communicator.

2. Procedures

i. Registers

Please ensure that you (the parent) or an older sibling collecting your child from Aftercare remembers to sign him or her out EVERY day. To ensure good safety procedure we request that if you are unable to collect your child personally and have made alternative arrangements, you inform Aftercare accordingly before 12h00 by either emailing Rowena or Laetitia at aftercare@somcol.co.za or by calling the school on 021 842 8000 or 021 842 8108 (after 16:00). Please fill in a “Permission to Collect Form” – available on the

website, the Communicator and at Aftercare. The individual collecting your child must identify him or herself with either their ID document or driver's license.

ii. Collecting your child

As our available space is relatively small, we are trying to limit the number of parents in Aftercare and the playground. To assist us with this, please enter through the Aftercare foyer and sign your child out. There will be a member of staff to greet you and call your child while you wait in the foyer.

3. Daily Programme

Grade 000

12h30 to 13h00	Extra mural activities accommodated Lunch
13h00 to 14h10	Nap Children must not be fetched during naptime
14h30	Snack time (Biscuits and apples)
14h10 to 17h00	Free play inside or outside
16h00	Refreshments - Winter: Hot chocolate; Summer: JC's

Grade 00 and Grade R

12h30 to 13h00	DVD eg. Gummi Bears, Goofy, Pooh Bear, etc. During this time extra mural activities will be accommodated.
13h00 to 14h10	Free play inside Aftercare – puzzles, books, building blocks, colouring pictures, games, etc. Children can enjoy their lunch at any time after the DVD.
14h10 to 17h00	Free play inside or outside
14h30	Snack time (Biscuits and apples)
16h00	Refreshments - Winter: Hot chocolate; Summer: JC's

Grade 1 to Grade 3

14h10 to 14h30	Free play inside or outside
14h45 to 15h30	Homework Mrs Labuschagne and one of the Pre-Preparatory teachers on duty
14h30	Snack time (Biscuits and apples)
15h30 to 17h00	Free play inside or outside
16h00	Refreshments - Winter: Hot chocolate; Summer: JC's

Grades 4 to 7

16h00	Arrive Refreshments – apples, biscuits. Winter: Hot chocolate; Summer: JC's
16h00 to 17h00	Finish homework if necessary. Free play inside or outside.

****The above daily programme is subject to change.***

Homework

It is the responsibility of each student to ensure that their homework is written down in their diaries and that they have all the necessary books with them to complete their work. Please have a discussion with your child about homework and assist them with managing their time. It is the parent's responsibility to ensure that their child's homework is completed.

We will ensure that there is as little noise and interruption as possible for the duration of homework time. Children need to complete tasks independently. We will assist where possible with any difficulties. The staff on duty will do reading with each child. (2 to 3 pages)

4. Snacks/Lunch/Tuck Shop

There are no meals provided in Aftercare. Therefore, we ask you please to ensure that you pack sufficient lunch and juice for your child in the morning. Instant noodles are very popular and there is always someone on duty to prepare noodles that children bring to school. There is a microwave oven available should you wish to send pre-prepared meals and these will be warmed up by the person on duty.

The Preparatory School tuck-shop sells snacks, toasted sandwiches, salads and the "meal of the day". Parents will have the opportunity to choose a wide range of products available at the Prep School Tuck Shop. The lunch/snack will be delivered to Aftercare by 12:30 where it will be stored in the refrigerator until your child arrives at Aftercare. All orders must be placed by 09:00 each day.

Downloads

Google play store for Android is:

<https://play.google.com/store/apps/details?id=com.mastercard.labs.qkr&hl=en>

App store for IOS for apple phones is:

<https://itunes.apple.com/za/app/qkr-with-masterpass/id589799471?mt=8>

The link to the desktop version is: <https://qkr.mastercard.com/store/#/home>

Please contact Liza Nel at liza.nel@somcol.co.za should you have any problems in using or downloading the App.

5. Some details to remember

- Aftercare opens at 12h30 and closes at 17h00, Monday to Friday. Please adhere to these times. It is unfair to expect our staff to work after 17h00 as they too have families and commitments of their own.
- The school has adopted a policy that if the parent arrives late three times to fetch their child, they will no longer be allowed use of this facility.
- Our e-mail address is aftercare@somcol.co.za.
- Telephone: 021 842 8053 or 021 842 8108 (after 16:00) and follow the prompts
- Please remind children to bring their hats to Aftercare.

Please feel free to contact us should you have any queries.

Laetitia Labuschagne, Head of Aftercare